



DNav EZAP

DNav-EZAP is an add on product that combines the Innov8 AP assist software with the core Navigator Accounts Payable module.

This solution allows for the scanning of Accounts Payable invoices, creating AP vouchers with the data extracted from the scanned document, and matching the voucher to the supporting purchase order and receipt.

Some of the key features include:

Document Management

The following documents/reports can now automatically be archived:

- Purchase orders
- AR EOM reports
- AP EOM reports
- Any system generated report that is sent to a spooled file can be manually archived
- Receipt registers – archived by PO during the inventory posting process

Templated invoices

Allows you to capture specific data off of a supplier's invoice that you wish to access. Tools are available to map the required data to system fields. User defined fields are also available in this feature.

Capture costs associated with the suppliers invoice

The following costs can be captured and defined to a specific General Ledger (GL) account:

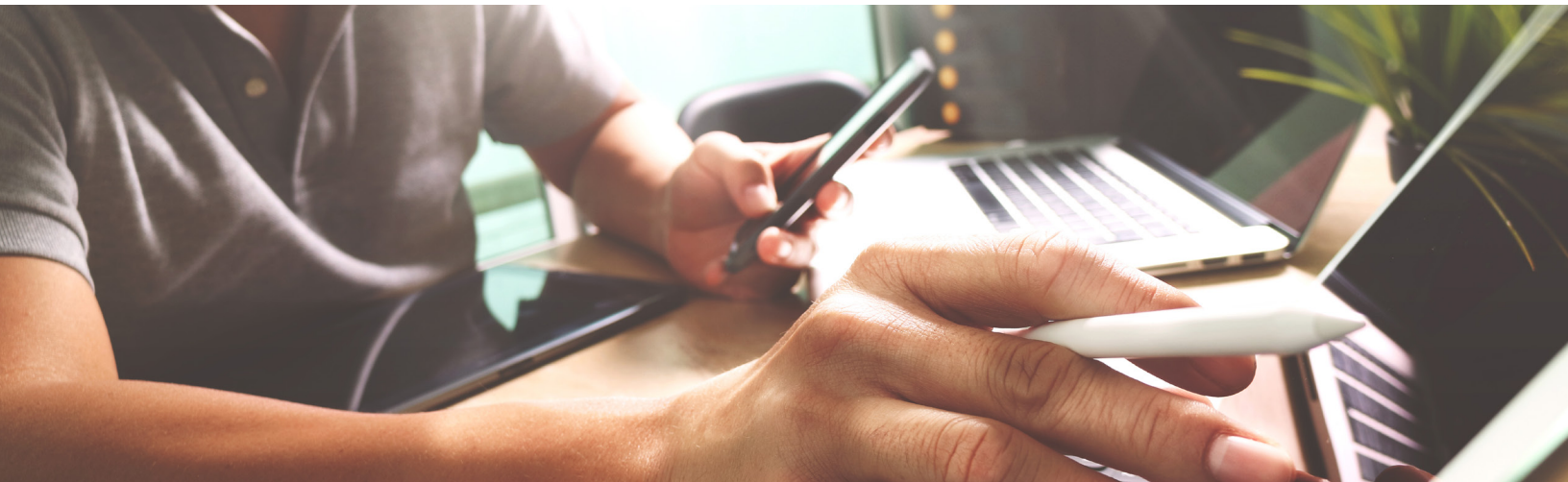
- Energy
- Freight
- Inventory
- Miscellaneous
- Packaging
- Tax

Access to the supporting AP invoice documents

Purchase orders and receipts are achieved and accessed from the AP voucher by purchase order number for ease of facilitating the 3 way matching process.

The scanned invoice is also archived and returned with the other documents.

NOTE - Access to any and all features listed above are security access granted.



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