



## Navigator Summary

This document highlights the key features available within Navigator.

### Sales Order Processing

- Delivered orders/Pick up orders
- Direct orders
- Scheduled orders
- Real-time stock allocation
- Forward and backorders
- Cash and account order
- Quotations, with conversion option
- Credit request processing and cash refunds
- Stock products, specials and non-stock products
- Currency pricing and price lists
- Deposits and cash advances
- Word search facilities, including keywords
- Product catalog search, with image display
- Multiple units of measure per product
- Direct access to stock and customer inquiries
- Hierarchical product group structure
- Real time credit checking with multi-level overrides
- Flexible pricing, discounting and customer/contract terms
- Facility to hold and release orders
- Quick access to previous orders and quotes
- Sales Order Acknowledgements
- Free text on order and order lines
- Alternatives, surcharges, supersessions and associates
- Customer product codes
- Kits, including fixed selection or optional additions
- Special orders linking of customer back orders to purchase

### orders

- Ability to add labor charges
- Product image storage and retrieval
- Internet/Intranet access to supplementary information
- Barcode reader integration
- Freight table integration
- Adding user defined special charges based on product or weight
- Rolled Goods – handles full roll vs. cut pricing, integrates with the cut machine, and provides roll tags for the product
- Laminate Goods – Allows you to select either the actual size of the laminate sheet or takes a larger size that you can cut down to the requested size and puts the remaining cut back in to inventory at the new size
- Inventory Selection Optimizer for automatic stock assignment

### Purchasing and Supply Chain

- Manual purchase order entry
- Automatic generation of suggested purchase orders
- Minimum/maximum stock levels per product/branch
- Internal and external demand captured per product/branch
- Forecast method, including seasonality profile
- Review days and frequency per product/branch
- Optional trend factor
- Internal and external demand recorded
- Lead time from supplier
- Inter-branch replenishment orders
- Visibility of stocking levels at each branch
- Inter-branch orders may be raised from a sales order
- Full stock card history

### Warehousing

- Warehouse picking schedule
- Task allocation
- Optional use of hand held devices
- Pick face replenishment
- Immediate or batch picking notes
- Pick confirmation
- Batch and serial number control
- Picking tickets, packing lists
- Consolidated picking notes
- Picking by zone
- Multi-bin stocking
- Cross docking
- Stock movements between bins

### Delivery Management

- Allocate deliveries to vehicles
- Optional use of fixed or planned routes
- Production of driver manifest
- Drivers delivery planning
- Delivery confirmation

### Stock Management

- Maintain central product file
- Maintain warehouse stock file
- Instantaneous stock valuation
- Average, FIFO and standard cost models
- Preferred suppliers
- Supplier product codes

# Navigator Summary Factsheet

- Customer product codes
- Customer and supplier consignment stock
- Stock categorization
- Multi-bin location
- Label print

## Stock Checking

- Batch stock checking
- Perpetual inventory control
- Freeze and re-freeze by count sheet
- Rough sheet input
- Variance reporting
- Security-controlled update of actuals from count
- Optional use of hand held devices

## Invoicing

- Immediate or batch invoices
- Consolidated invoicing
- Electronic invoicing
- Single line invoicing for kits
- Emailing or faxing of invoices

## General Ledger

- Multi-company, multi-branch and multi-currency
- Financial and management hierarchies
- Drill down capabilities from ledger totals
- Summary and detailed levels
- Links to source journals
- Manual journals
- Journal import facilities
- Recurring journals
- Journal appointment
- Reversing journals
- Full tax reporting
- Multi-currency
- Divisional accounting
- Management reporting tools
- Budget creation and import facilities
- Export to spreadsheets

## Accounts Receivable

- Full drill down capabilities from ledger totals to individual invoices
- Open item accounts
- Age debtor analysis by invoice and due date

- Separate AR Notepad
- Credit Manager workflow
- Categorize customers for credit purposes
- Cash allocation
- Automatic cash allocation
- Multiple account cash posting
- Invoice transfers between accounts
- Purchase ledger contra
- Statement production

## Accounts Payable

- Full drill down capabilities from ledger totals to individual AP invoices
- Open item accounts
- Batch control input
- Factored/consolidated payments
- Check printing
- Statement reconciliation
- Invoice transfers between accounts
- Sales ledger contra
- Remittance print and/or email/fax
- Manual cash payments

## Permissions and Security

- Standard operating system login/password control with additional security layer
- Access assignable to specified modules
- Access within module to designated companies or branches
- User priority level, between 1 and 8, at module
- Company or branch level (controls access to particular functions)

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## Timed Operations

- Automatic security backup to removable media
- Automatic scheduler to run batch jobs at specified times and dates
- Scheduling by hour, day, week and month
- Exception reports may be scheduled
- Full audit and logging of jobs

## About Kerridge Commercial Systems (KCS)

KCS provides advanced, fully integrated business systems, installation and support services for the manufacturing, wholesale and distributive markets. The company has over 40 years of extensive knowledge and experience of working with wholesalers, distributors and manufacturers across many sectors. The company's class leading solutions are functionally rich and highly flexible.

The KCS product solution set has a track record of delivering wide-ranging benefits including greater operational efficiency, cost savings and resource and asset utilization, together with real-time information for management decision making.

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