



## ePOD for Autopart - Key functionality summarized

This document summarizes the key features available within ePOD for Autopart, the electronic proof of delivery application (app)

### Introduction

The ePOD mobile application enables an individual to capture proof of delivery of goods and to record signatures and images for each delivery to support this. The Driversboard feature of Autopart must be configured and in use in order to utilize ePOD. The drivers manifest is created via Driversboard and is then available to download to the app. Please refer to the Autopart Factsheet for further details.

The app must be online to the Autopart system, either on the corporate network or public internet to receive the manifest. Once the manifest has been downloaded, the app may be used in offline mode but will need to connect as above in order to upload delivery confirmation details to Autopart.

The user may confirm that they have accepted the manifest from within the app, or they may reject it.

### Supported operating systems

**Android** – Android 5 (Lollipop) or higher

**iOS** – iOS 9 or higher

### Manifest detail

Once exported to the app, the user may view the following details for each drop:

- Customer name and address detail
- Sales contact, recorded on the Autopart customer account
- Lines on the delivery, including product code, description and quantity to be delivered
- Driversboard comments which have been recorded within Autopart

### Selecting the drop

If a drop is selected then the full customer name and delivery address will be visible, together with the list of delivery documents applicable to the drop. Any delivery instructions added to the original order will also be visible. The driver may browse the list of drops and select the required drop.

If a drop is selected out of sequence, the driver will be warned but will be allowed to continue.

### Delivery processing options within ePOD

- **Complete** – The driver can confirm the delivery as complete and capture the customer signature and images and any relevant notes. When within range of a suitable network, the delivery will be updated within Autopart via Driversboard.
- **Failed** – The driver can indicate that a drop has failed and may enter a reason code. This code will subsequently be used to determine whether or not the items need to be re-delivered.
- Any signatures or images or notes that may have been captured within the app will be transmitted to Autopart and will be stored against the original transaction for information support purposes. These will all be accessible via the Invoice Enquiry screen.

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