Kerridge
Commercial Systems

K8 - Key functionality Summarised

This document highlights the key features available within K8 Babbage 13.

Sales Order Processing

- Delivered orders / Collected orders
- Direct orders
- Scheduled orders
- Real-time stock allocation
- Forward and backorders
- Cash and account order
- Optional Integration with select Card Payment Service Providers for credit & debit cards. these include, but not limited to the following:
    - PaymentSense, DoJo, worldpay
- Quotations, with conversion option
- Credit request processing and cash refunds
- Stock products, specials and non-stock products
- Multiple delivery addresses
- Currency pricing and price lists
- Deposits and cash advances
- Word search facilities, including keywords
- Product catalogue search, with image display
- Multiple units of measure per product
- Direct access to stock, customer and CRM enquiries
- Configurable grid displays
- Hierarchical product group structure
- Real time credit checking with multi-level overrides
- Flexible pricing, discounting and customer/contract terms
- Facility to hold and release orders
- Quick access to previous orders and quotes
- Sales Order Acknowledgements
- Free text on order and order lines
- Alternatives, surcharges, supersessions and associates
- Customer product codes
- Order attachments (image, spreadsheet, document)
- Line organiser, ability to group lines on order
- Document display, including acknowledgement, pick note, advice note and invoice
- Integral CRM solution
- Kits, including fixed selection or optional additions
- Retrospective linking of back orders to purchase orders
- Ability to add labour charges
- Product image storage and retrieval

- Internet/Intranet access to supplementary information
- Barcode reader integration
- Optional SMS messaging support

Purchasing And Supply Chain

- Manual purchase order entry
- Automatic generation of suggested purchase orders
- Minimum/maximum stock levels per product/branch
- Internal and external demand captured per product/branch
- Forecast method, including seasonality profile
- Review days and frequency per product/branch
- Optional trend factor
- Internal and external demand recorded
- Lead time from supplier or average of last three applied
- Inter-branch replenishment orders
- Visibility of stocking levels at each branch
- Inter-branch orders may be raised from a sales order
- Full stock card history

Warehousing

- Warehouse picking schedule
- Task allocation
- Optional use of Hand Held Devices
- Pick face replenishment
- Immediate or batch picking notes
- Pick confirmation
- Batch & serial number control
- Picking tickets, advice notes
- Consolidated picking notes
- Picking by zone
- Multi-bin stocking
- Cross docking
- Stock Movements between bins

K8

K8 Summary factsheet

Delivery Management

- Allocate deliveries to vehicles
- Visibility of available vehicle capacity (weight/volume)
- Optional use of fixed or planned routes
- Production of driver manifest
- Drivers delivery planning
- Delivery confirmation
- Optional integration with ePOD (remote delivery)

Stock Management

- Maintain central product file
- Maintain branch stock file
- Instantaneous stock valuation
- Average, FIFO and standard cost models
- Alternative product codes
- Alternative suppliers
- Supplier product codes
- Customer product codes
- Customer and supplier consignment stock
- Excess stock monitoring
- Stock categorisation
- Multi-bin location
- Label print

Stock Checking

- Batch stock checking
- Perpetual inventory control
- Freeze and re-freeze by count sheet
- Rough sheet input
- Classification by movement and/or value
- Input by discrepancy alarms
- Variance reporting
- Security-controlled update of actuals from count
- Optional use of Hand Held Devices

Invoicing

- Immediate or batch invoices
- Consolidated invoicing
- Electronic invoicing
- Single line invoicing for kits

Cargo Control

- Uplifts by weight, volume, percentage or absolute value by supplier/order products and product
- Contract details
- Ship/importer tracking and recording
- Bill of lading
- Shipment details, including dates

Works Order Processing

- Ad-hoc works order, also back to back against sales order line
- Works order generated from Bill of Material (BoM)
- Multi-stage BoM
- Products and operations within BoM
- Record estimated costs and actual costs
- Partial or full completion of works order

Job Costing

- Job creation from sales order line
- Record estimates against jobs
- Record actual costs and raise back-to-back PO's from Job line
- Record employee time at nominated pay rates (including overtime)

Goods Receipt

- Goods received enquiry
- One or two stage receipting
- Alternate product receipting
- Supersessions
- Manual or batch receipting
- Back-to-back release of picking documentation
- Optional integration with eReceipt (Layered Application)
- Purchase returns
- Record employee time at nominated pay rates (including overtime)

Verify Supplier Invoices (Vsi)

- Matching of receipt to supplier invoice
- Automatic or manual matching
- Variance monitoring
- Currency variations
- Tolerance limits
- Purchase expense order/invoice matching
- Matched invoices automatically posted

Advanced ERP Systems in trade, wholesale, distribution and retail in One solution for your business.

Business Intelligence

- Data warehouse, updated on a timed frequency
- Workplace views of Data
- Incremental build and snapshot drills available
- Standard two-axis drills provided
    - Sales by product analysis code/branch
    - Sales by customer/salesperson
    - Sales by order category/customer
    - Order intake by branch
    - Purchase commitments
    - Outstanding debt (aged) by branch
- Additional drills may be configured

Key Performance Indicators

- KPI's available for Branch and Company management
    - Sales and margin vs target
    - Percentage of credits vs sales
    - Stock value as a percentage of max stock
    - Percentage of lines understocked/overstocked
    - Percentage non-stock lines in stock
    - Percentage overdue PO lines
    - Overdue & queried debt as a percentage of total

Electronic Data Interchange

- Export data from K8
- Provides support for transformation and import of data
- Includes support for a number of data file formats
    - CSV
    - Fixed width
    - XLS
    - XML

Report Generator - Enquiry Utility

- Point and click wizard
- Simple displays for users
- Wide choice of output
- Priority access control to K8 database

Report Generator - Editor

- Create reports from all K8 modules
- Wizard for producing simple reports
- Flexible user defined layouts
- Screen based and printed output
- Export to Excel and CSV tables
- HTML and XML output
- Optional SMS messaging
- Optional output for letters and documents in KPRINT
- Labels
- Integrated Charts and Graphs

K8 is an integrated Trading and Business Management solution for distributors, wholesalers, merchants and retailers.

- Trigger reports that activate when "trigger" selections are matched
- Selection criteria and run-time prompts
- Sort sequences, totals and sub-totals
- User defined calculations
- Priority access control to individual reports
- Configurable access times for running reports

Snapshot

A one page snapshot of key branch information and performance indicators with drill down facilities. Summary of orders by current status, and invoiced sales

- Selection by date and type of order
- Optional margin review facility with configurable tolerances
- Visual view of key performance indicators

General Ledger

- Multi-company, mulit-branch and multi-currency
- Financial and Management Hierarchies
- Full drill down capabilities from ledger totals to individual archive documents
- Summary and detailed levels
- Links to source documents
- Manual Journals
- Journal import facilities
- Recurring journals
- Journal apportionment
- Reversing journals

- Intrastat reporting
- Full VAT analysis & Intrastat reporting
- Multi-currency
- Divisional accounting
- Management reporting tools
- Budget creation and import facilities
- Export to spreadsheets

Asset Ledger

- Multiple depreciation methods (straight line, reducing balance)
- Asset Additions, including attachments
- Disposal, with gain/loss accounting
- Merge, split and transfer functions
- Related assets
- Asset mobility between departments or companies

Accounts Receivable

- Comprehensive display functions
- Full drill down capabilities from ledger totals to individual archive documents
- Open item accounts
- Age debtor analysis by invoice and due date
- Text and diary
- Credit account application log
- Credit chase centre
- Generate Call Lists
- Generate credit-chase letters
- Categorise customers for credit purposes
- Cash allocation
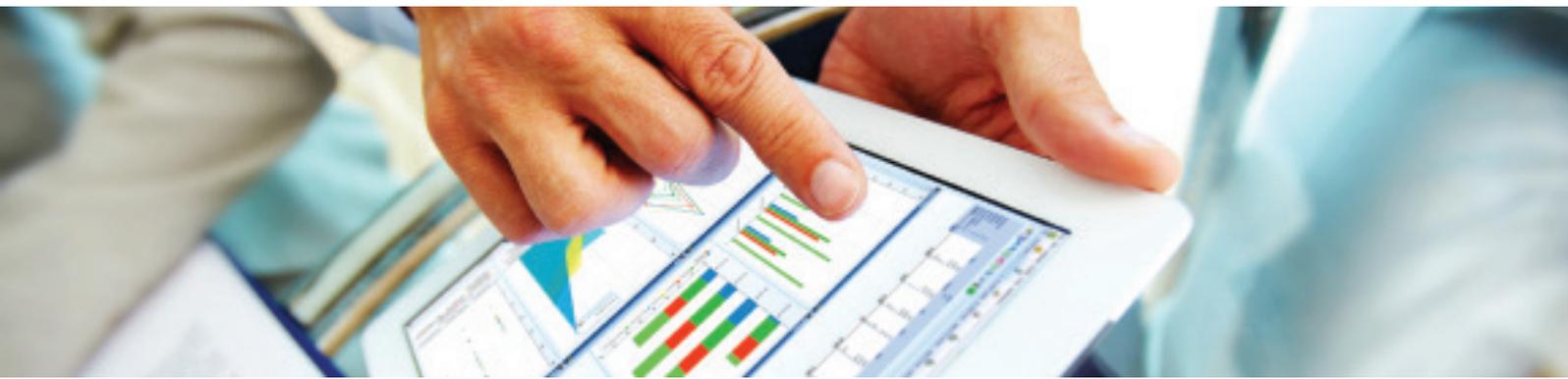
- Automatic cash allocation
- Multiple account cash posting
- Direct debits via BACS
- Credit Chase centre, record notes and actions
- Document transfers between accounts
- Purchase ledger contras
- Statement production

Cash Book

- Multiple Bank Accounts
- Multi-currency control
- Manual bank reconciliation
- Bank reconciliation via upload of bank statement
- Add and post manual payments
- Integration with select Card payment Service Providers
  – PaymentSense (UK & Ireland only)
- Till reconciliation

Accounts Payable

- Comprehensive display functions
- Full drill down capabilities from ledger totals to individual archive documents
- Open item accounts
- Batch input of documents
- Invoice registration and on-line authorisation
- Factored/Consolidated payments
- Cheque Printing
- Statement reconciliation
- BACS payments
- Document transfers between accounts
- Sales ledger contras
- Remittance print and/or email
- Manual cash payments

Rebates Management

- National, regional or branch specific rebates
- Multiple rebate schedules (annual, promotional, etc), each with independent start and end dates
- Percentage of purchase cost or fixed value
- Restricted to PO types (customer, stock, both)
- Fixed, or based upon achieving thresholds (including quantity, weight, volume)
- Special Price Agreements (SPA) applied to customer terms or specific order/quotation
- SPA applied to individual products or group

Customer Relationship Management (CRM)

- Maintain multiple contacts per customer/supplier/prospect
- Contacts may be appended to sales orders
- Capture main detail, name, address, role together with user-definable data capture
- Record notes and tasks against each contact
- View event history for each contact
- Use contact detail within merged letter production
- Create contact lists and export for mailshot purposes
- User-definable fields, with soft tables for capturing marketing and validating detail for customers
- View tasks within integral diary
- Optional export of tasks to MS Outlook

Document Archiving

- Automatic document archiving of designated document types
- Integrated retrieval facilities within key modules
- Four key indexing, allowing access and search by invoice number, account number, description and short name
- Optional incoming POD scanning, indexing and attachment to associated transaction
- Screen display of document, with optional reprint or output to fax or e-mail
- Variable retention period by document type

Hire Management

- Quotations and Hire orders supported
- Cash handling, including deposits
- Fixed term and open ended hire contracts
- Workshop facilities, with hire asses service schedules
- Attachments, including photographs
- Sell consumables on hire orders
- Asset swap and cross hire facilities

Permissions & Security

- Standard operating system login/password control with additional security layer
- Access assignable to specified modules
- Access within module to designated companies or branches
- User priority level, between 1 and 8, at module,
- Company or branch level (controls access to particular functions)

Timed Operations

- Automatic security backup to removable media
- Automatic scheduler to run batch jobs at specified times and dates
- Scheduling by hour, day, week and month
- Exception reports may be scheduled
- Full audit and logging of jobs
- Runs automatically - no need for user intervention
- Production of user specified, batch processed reports to spooler, e-Mail or SMS (with Email/SMS services installed)

Please note that, as K8 is a highly configurable solution, some options may be mutually exclusive i.e. certain features may be disabled where others are not in use.

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